



**Ocean State Artisans Holiday Craft Show
Juried Craft Show
November 25, 2022, November 26, 2022, and November 27, 2022**

Place: Cowesett Corners Shopping Center, 300 Quaker Lane Warwick, RI 02886 (The Babies R Us Space)

Date: Friday-November 25, 2022, Saturday-November 26, 2022, and Sunday-November 27, 2022

Hours: Friday and Saturday- 9:00 a.m. to 5:00 p.m. Sunday- 10:00pm – 4:00 pm

Setup: Wednesday November 23, 2022

Rules:

- **All Ocean State Artisan members must be in good standing with Ocean State Artisans by 10/15/2022 to get the discounted show fee.**
- Every exhibitor must have a valid email address where they can receive upcoming fair information. There will be no other form of communication going forward other than by email.
- Every new exhibitor must submit three (3) photographs of products and a photograph of your booth with their application.
- No exhibitor may dismantle or leave prior to the advertised closing hour. This is a **3-day show**, if you leave earlier, you will not be asked to come back next year.
- All items for sale must be **HAND CRAFTED Original Designs** by the exhibitor. No repackaging is allowed.

Please initial all statements below

I _____ understand that if there are any items in my booth that are not Original Designs or Hand Crafted by the Artist or Crafter you will be asked to immediately remove them from the building. There will be **NO** manufactured or repackaging of items allowed in Ocean State Artisans Holiday Craft Show.

I _____ will attach a list of items to be shown in my booth and attach it to the application. If you have any new product or art, you must send a picture to the committee.

- You must provide your own tables, chairs, and table covers to the ground.
- Exhibitors must stay within their assigned space and keep their area clean. Exhibitors must leave their space spotless when breaking down.
- You must be able to enter and exit your booth within your assigned space.
- Setup must be done on Wednesday November 23, 2022. Assigned times will be sent out to you by Monday- November 21,2022.
- **Sales Tax:** Each exhibitor must have a current Rhode Island Retail Sales Permit. Any exhibitor who does not have one (or has one but fails to provide their sales tax number), will be required to purchase a temporary one before setting up. The form will be available at the show, \$10.00 fee, made payable by check to RI Division of Taxation.
- Exhibitors who do not have a RI Certificate of Exemption for Artistic Works may sell qualifying works of art tax free under the Ocean State Artisans sales tax exemption so long as they comply with the reporting requirements procedure.
- PayPal will be excepted for payment with a \$5.00 processing fee.



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Application

Name: _____

Business Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ Cell Phone: _____

Email: _____ Web Site: _____

RI Retail Sales Tax Number: _____ Will need temporary number: _____

RI Certificate of Exemption for Artistic Work Number: _____

Vehicle: _____ Plate: _____ Trailer: _____

Craft/Art Description: _____

Price Range of Art/Craft: _____

Fee Enclosed: \$ _____ *PayPal Screen Shot -Yes/No * Space Size Requesting _____

RI Sales Tax – We are an official event, recognized by the State of Rhode Island, and are required to inform the State of our vendors and their Tax ID number. You are required to include your State of RI Retail Sales Permit number with your application. If you are going to need a “single event” application, please let us know before the event and we will have one available for you. (See Sales Tax information on the information page.)

Show Release

I (we) the applicant(s) have read the rules and regulations enclosed with this application and agree to abide by said rules. I (we) the applicant(s) so expressly release Ocean State Artisan (OSA) and the town of Middletown, RI of and from all liability for refunds whatsoever for failure to fulfill this contract, being destroyed by fire or other calamity, Act of God, statutes, ordinances or legal authority or any cause beyond its control while participating in the event sponsored by OSA and thereby agree to the enforcement of all requested rules and regulations of the show.

Signature: _____ Date: _____

Please mail this page with the appropriate fee (three (3) photographs of products and a photograph of your booth for new OSA applicants) to:

Ocean State Artisans Holiday Craft Show
c/o Mary Larson
11 Carroll Avenue
Newport, RI 02840
Email: lmaryl@cox.net

Members Only:

| <u>Space Sizes:</u> | <u>Fees:</u> | <u>Total:</u> |
|--|------------------|---------------|
| <input type="checkbox"/> <u>6 x 8 – tabletop</u> | <u>\$ 150.00</u> | |
| <input type="checkbox"/> <u>10 x 10</u> | <u>\$ 250.00</u> | |
| <input type="checkbox"/> <u>10 x 15</u> | <u>\$ 275.00</u> | |
| <input type="checkbox"/> <u>10 x 20</u> | <u>\$ 300.00</u> | |
| <input type="checkbox"/> <u>PayPal processing fee</u> | <u>\$ 5.00</u> | |
| <input type="checkbox"/> <u>Discount if paid by 10/15/2022</u> | <u>\$ 25.00</u> | |

(The discount is only valid for members and payments received before 10/15/22)

TOTAL:

Non- Members:

| <u>Space Sizes:</u> | <u>Fees:</u> | <u>Total:</u> |
|---|------------------|---------------|
| <input type="checkbox"/> <u>6 x 8 – tabletop</u> | <u>\$ 175.00</u> | |
| <input type="checkbox"/> <u>10 x 10</u> | <u>\$ 275.00</u> | |
| <input type="checkbox"/> <u>10 x 15</u> | <u>\$ 300.00</u> | |
| <input type="checkbox"/> <u>10 x 20</u> | <u>\$ 325.00</u> | |
| <input type="checkbox"/> <u>PayPal processing fee</u> | <u>\$ 5.00</u> | |

TOTAL:

**** All non-members are welcome to join Ocean State Artisan and take advantage of the discount on space fees. ****

- Go to Ocean State Artisans website, hit the JOIN button, fill out your information then
- At the Membership plans section – type Renewal then
- At the Craft/Art section put- 2022 Holiday Craft Show then
- To finalize your information Hit, Send Membership form, then Hit the Buy NOW button for payment, then
- Fill out show fee amount, the email address they are asking for is your email address, go through the payment method, before you close the screen
- Take a Screen Shot of your confirmation.
- **Please Email your OSA application for the show and the screen shot confirmation to Mary Larson at - lmaryfl@cox.net**
- Mary needs this to put your application into the jury.

To All New artists and crafters please send (3) photographs of products and a photograph of your booth

Send to: Ocean State Artisans Holiday Craft Show
C/O Mary Larson
11 Carroll Avenue Newport, RI 02840

****Please do not postdate the checks** Fees are non-refundable after acceptance****

The discount is only valid for members and payments received before 10/15/22

Questions or Information Contact:

Mary Larson (401) 848-5068- lmaryfl@cox.net or Beth Giguere (401)662-8169- ladeebugdesigns@gmail.net