



**22<sup>nd</sup> Annual Juried Craft Festival**  
**November 23<sup>rd</sup> and 24<sup>th</sup>, 2012**  
Application – New Artisans



**Place:** Community College of Rhode Island Knight Campus  
400 East Avenue, Warwick, RI.

**Dates:** Friday, November 23 and Saturday, November 24, 2012.

**Hours:** Friday 10:00 a.m. to 5:00 p.m. and Saturday 9:00 a.m. to 4:00 p.m.

**Setup:** Friday 6:00 a.m. to 9:30 a.m.

**Security:** Overnight security will be provided but your product is left at your own risk.

**Sales Tax:** Each artisan must have a current Rhode Island sales tax number. See page 2 for additional details.

**Application Requirements:** Complete the application on page 2 and submit a check for the appropriate fee and three photos of your Craft/Art and one photo of your display. Without these photographs we will not be able to jury your application. You must send a self addressed stamped envelope to receive your space assignment and photos.

**Rules:**

- No exhibitor may dismantle or leave prior to the advertised closing hours.
- No exhibitor shall sublet their assigned space.
- All items must be hand crafted; no imports, kits, or manufactured items will be allowed.
- Tables can be provided if requested. You must provide table covers.
- Electricity is provided. You need to supply your own extension cords.
- Exhibitors must stay within their assigned space and keep their area clean.
- You must be able to enter and exit your booth within your assigned space.
- Do not hang anything on the walls.
- Spraying sealants or varnish inside is prohibited.
- No canopy frames are allowed inside the facility.
- Setup must be finished 30 minutes before the festival opens.
- Please park in the rear of the college parking lot after unloading.

<b>Fees:</b>	<b>OSA Member</b>	<b>Non OSA Member</b>
Single Space (10'x10')	\$160.00	\$190.00

- Make checks payable to OCEAN STATE ARTISANS
- Do not send post dated checks.
- Fees are non-refundable after acceptance.

**Deadline:** Not later than **May 1, 2012** – Acceptance will be sent out by June 1, 2012.  
Space assignments will be sent out in November 2012.

**Questions or Information:** Contact Mary Larson (401) 848-5068 or [lmaryl@cox.net](mailto:lmaryl@cox.net)



**22<sup>nd</sup> Annual Juried Craft Festival**  
**November 23<sup>rd</sup> and 24<sup>th</sup>, 2012**  
 Application – New Artisans



Name: \_\_\_\_\_

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email: \_\_\_\_\_ Web Site \_\_\_\_\_

RI Tax Number: \_\_\_\_\_(see below)

Vehicle: \_\_\_\_\_ Plate: \_\_\_\_\_ Trailer: \_\_\_\_\_

Craft/Art Description: \_\_\_\_\_

Price Range of Craft/Art: \_\_\_\_\_

Number of Tables Needed: \_\_\_\_\_

Fee Enclosed (see Page 1): \$\_\_\_\_\_

**RI Sales Tax** – We are an official event, recognized by the State of Rhode Island and are required to inform the State of our vendors and their Tax ID number. You are required to include your State of RI tax ID number with your application. If you are going to need a “single event” application, please let us know before the event date and we will send you the necessary form. You will need to fill it out and submit it to us with the fee prior to setting up your booth. Artisans with temporary Tax Number must pay the 7% RI sales tax at the end of the show.

**Show Release**

I (we) the applicant(s) have read the rules and regulations enclosed with this application and agree to abide by said rules. I (we) the applicant(s) so expressly release Ocean State Artisan (OSA) Holiday Craft Festival and Community College of Rhode Island Knight Campus, Warwick, RI of and from all liability for refunds whatsoever for failure to fulfill this contract, being destroyed by fire or other calamity, Act of God, statutes, ordinances or legal authority or any cause beyond its control while participating in the event sponsored by OSA and thereby agree to the enforcement of all requested rules and regulations of the show.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please mail this page with the appropriate fee and four photos to:

**Ocean State Artisans Holiday Festival**  
 c/o Mary Larson  
 11 Carroll Avenue  
 Newport, RI 02840